



UNITED STATES MARINE CORPS
15TH MARINE EXPEDITIONARY UNIT
UNIT 42530
FPO AP 96610-2530

MEUO 1560.1E
EDUC
29 MAY 2012

MARINE EXPEDITIONARY UNIT ORDER 1560.1E

From: Commanding Officer
To: Distribution List

Subj: VOLUNTARY EDUCATION PROGRAM (VEP)

Ref: (a) MCO 1560.25 Lifelong Learning Program
(b) MCO 1560.33 Marine Corps Tuition Assistance Program
(c) MCO 1560.28B Veterans' Educational Assistance Benefits
(d) MCO 1040.31 Enlisted Retention and Career Development Program
(e) MCO 1560.15L Marine Corps Enlisted Commissioning Education Program (MECEP)
(f) MCO 1560.24D Boost Program
(g) MCO 1560.7J College Degree Program
(h) MCO 1040.43A Enlisted-to-Officer Commissioning Programs
(i) MCO 1900.16F MARCORPSEPMAN

Encl: (1) Check in/out Checklist
(2) Education Program and Timelines / Deadlines

1. Situation. This Order establishes policies and standards for the VEP to better 15th Marine Expeditionary Unit (MEU) personnel per references (a) through (h).

2. Cancellation. MEUO 1560.1D.

3. Mission. This Order publishes policies and standards for voluntary education programs available to 15th MEU personnel and tasks designated personnel to carry out and operate the Marine Corps Lifelong Learning Program pursuant to reference (a).

4. Execution.

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The purpose of the VEP is to ensure that the broad array of educational programs are publicized and encouraged for all 15th MEU personnel in order to enhance professionalism, retention, and readiness.

(2) Concept of Operations. Personnel designated in the Order are responsible for effectively implementing the policies and standards outlined.

b. Task

(1) 15th MEU Education Officer. The MEU Education Officer, appointed in writing, is responsible for the following:

(a) Advising the Commanding Officer on all matters pertaining to education,

(b) Attending Education Officer Training offered by the MCB Camp Pendleton Lifelong Learning Center (LLC) as soon as feasible upon assignment and maintaining a close liaison with the LLC to support the educational questions and needs of 15th MEU personnel,

(c) Supervising the Lifelong Learning Program for this organization in accordance with paragraph 4b(5) of reference (a),

(d) Coordinating with education officers appointed by major subordinate elements (MSEs) to ensure unity of effort,

(e) Keeping abreast of all current education programs available to the Marines and Sailors of this unit,

(f) Whenever possible, recognizing education achievements through ceremonial presentations or through correspondence,

(g) Maintaining current editions of the following:

1. All references listed in this Order,

2. Online access to the Guide to the Evaluation of Educational Experience in the Armed Services (available at <http://militaryguides.acenet.edu>), and

3. Online access to the Service Member's Opportunity Colleges (SOC) catalog (available at <http://www.soc.aascu.org>).

(h) Maintaining a turnover folder/desktop procedure,

(i) Maintaining a close liaison with the command career planner to discuss educational opportunities,

(j) Conducting check-in interviews using enclosure (1),

(k) Coordinating with Central Texas College regarding instructions and courses available aboard ship during the deployment,

(l) Maintain files, records and data pertaining to education, and

(m) Maintaining a close liaison with the MCB Camp Pendleton College of Continuing Education in order to promote Officer professional military education opportunities for Expeditionary

Warfare School (EWS) and Command and Staff College (CSC) seminar and distance learning opportunities.

(2) MSE Missions

(a) MSEs will appoint an Education Officer in writing pursuant to reference (a).

(b) MSE Education Officers will liaison with the 15th MEU Education Officer to ensure unity of effort in supporting VEP, with emphasis on the Distance Learning Program for college courses offered afloat.

5. Administration and Logistics. Recommendations for changes to the Order should be submitted to 15th MEU Education Officer via the appropriate chain of command.

6. Command and Signal

(a) Command. This Order is applicable to all personnel, permanently assigned or temporarily attached to the 15th MEU and its MSEs.

(b) Signal. This Order is effective the date signed.


S. D. CAMPBELL

DISTRIBUTION: A

CHECK IN/OUT CHECKLIST

1. Do you have a high school diploma or equivalent?

If "No", refer Marine to turnover binder. Section (b) High School diploma or equivalent required for all Marines.

2. Do you have a Bachelor's degree?

If "No" for officers, refer to turnover binder. Section (i) Bachelor's degree required for all commission officers.

3. Are you currently:

a. Enrolled in any off-duty education?

-If "Yes", record all information.

b. Currently utilizing Tuition Assistance?

-If "Yes", Record status of course(s): Commence date, completion date, and current grade.

c. Currently utilizing MGIB?

-If "Yes", advise of disadvantages of MGIB while on Active Duty.

d. Currently utilizing 9/11 GI Bill for self or family member?

-If "Yes", ensure member is aware of limitations for family member use and means of transferring benefits to family.

e. Currently utilizing any other federal financial assistance?

-If "Yes", record specific information on program.

4. Are you interested in further education at this time?

If "Yes", brief available on and off-base education and financial aid using turnover binder. Refer to Joint Education Center.

5. If Marine is separating from the Marine Corps, ensure the Marine will or is attending the Transition Assistance Program (TAP) class per reference (i).

6. Review SRB of Marines checking out for complete records.

7. Ensure Marines knows who the MEU Training/Education NCO is and to go to him/her for information on Education Programs.

Education Programs and Timelines/Deadlines

Program	Deadlines	Reference/Information
High School Diploma Program	Anytime	Joint Education Center
Basic Skills Education Program (BSEP)	Anytime	Joint Education Center
SNCO Prep Course	Anytime	Joint Education Center
SNCO Degree Completion Program	Selection board at HQMC in June	MCO 1560.21D
Broadened Opportunities for Officer Selection and Training (BOOST)	Packages to HQMC by 31 Jan	MCO 1560.24D
Marine Corps Enlisted Commissioning Program (MECEP)	Packages to HQMC by 31 Jan	MCO 1560.15L
Enlisted Commissioning Program (ECP)	Packages to HQMC by 1 Feb, 1 Jun, and 1 Oct	MCO 1040.43A
United States naval Academy (USNA)	Packages to USNA by 31 Jan	MCO 1530.11G
Naval Reserve Officer Training Corps (NROTC)	Check MCBUL 1560 in Oct for package deadline	Joint Education Center or Local Recruiting Officer
College Degree Program	Packages to HQMC by 15 Feb and 15 Aug	MCO 1560.7J w/Ch 1
Special Education Program	Check MCBUL 1560 in Dec for package deadlines	Joint Education Center MCO 1520.9G
Advances Degree Program	Check MCBUL 1560 annually in Nov/Dec	MCO 1560.19E
Funded Law Education Program (FLEP)	MARADMIN published annually in Oct/Nov	MCO P5800.16A w/Ch 1-5; Chap. 19
International Affairs Officer Program (IAOP) (Formally Foreign Area Officer Program (FOA))	AA Form to HQMC by 15 Jul	MCO 1520.11E
Tuition Assistance for College Vo-tech	Anytime	MCO 1520.11E
Veterans Educational Assistance Benefits (incl. MGIB and Post 9/11 GI Bills)	Anytime	MCO 1560.28B Joint Education Center VA hotline.
Federal Financial Aid	Anytime	Joint Education Center
Early release from Active Duty for Education (Greater than 90 prior to EAS)	Packages to HQMC 30 days prior to request release date	MCO P1900.16F w/Ch 1-2
Testing Facilities for ASVAB, SAT, ACT, CLEP, etc.	Anytime	Joint Education Center
Camp Pendleton on-base colleges	Anytime	Joint Education Center