



UNITED STATES MARINE CORPS

15TH MARINE EXPEDITIONARY UNIT

UNIT 42530

FPO AP 96610-2530

MEUO 5605.1E

S-1/JEA

16 Sep 08

MARINE EXPEDITIONARY UNIT ORDER 5605.1E

From: Commanding Officer
To: Distribution List A

Subj: DISTRIBUTION LIST FOR THE 15TH MARINE EXPEDITIONARY UNIT

Encl: (1) Distribution List for the 15th MEU

1. Situation. To establish a standard distribution list for the 15th MEU Command Element and Major Support Elements (MSE).
2. Cancellation. MEUO 5605.1D
3. Mission. This Order will ensure for adequate distribution of command directives, letters of instruction, policy letters, correspondence and related information for the 15th MEU Command Element and MSEs.
4. Execution. The enclosure establishes internal distribution for the 15th MEU. Originators of MEU directives or other correspondence will refer to this Order and limit distribution to the minimum required.
5. Administration and Logistics. All correspondence delivered to the S-1 for further distribution must also be provided electronically. This will allow for electronic dissemination of the material.
6. Command and Signal
 - a. Command. Not applicable.
 - b. Signal. This Order is effective date signed.

S. A. ROSS

By direction

MEUO 5605.1E
16 Sep 08

ORGANIZATION

DISTRIBUTION LIST FOR 15th MEU DIRECTIVES

	A	B	C	D
CO, 15TH MEU	1	1	1	
XO, 15TH MEU	1	1	1	
SGTMAJ, 15TH MEU	1	1	1	
S-1, 15TH MEU	1	1		1
S-2, 15TH MEU	1	1		1
S-3, 15TH MEU	1	1		1
S-4, 15TH MEU	1	1		1
S-6, 15TH MEU	1	1		1
HQ'S CMDT	1	1		1
CHAPLAIN	1	1		
DISBURSING	1	1		
STAFF JUDGE ADVOCATE	1	1		
PUBLIC AFFAIRS	1	1		
POSTAL	1	1		
CO, GCE	1		1	
CO, ACE	1		1	
CO, LCE	1		1	
CO, PHIBRON			1	

ENCLOSURE (1)

15TH MEU ROUTING SHEET (1-06) (EF)

SUBJECT: <p align="center" style="font-size: 1.2em;"><i>MEMO 5605.1E Distribution List</i></p>						INSTRUCTIONS: Attach to documents requiring CO or XO's signature to show completed staff coordination. RETURN BY: _____ PRESSING DUE DATE: _____																																																																																																																																																																																																																															
ORIGINATOR: <p align="center" style="font-size: 1.2em;"><i>S-1</i></p>																																																																																																																																																																																																																																					
SECTION: <p align="center" style="font-size: 1.2em;"><i>S-1</i></p>			PHONE: _____																																																																																																																																																																																																																																		
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 30%; border-bottom: 1px solid black;">INTERGROUP ROUTING</td> <td style="width: 20%; border-bottom: 1px solid black;">DATE</td> <td style="width: 50%; border-bottom: 1px solid black;">INITIALS</td> </tr> <tr> <td style="height: 40px;"> </td> <td> </td> <td> </td> </tr> </table>						INTERGROUP ROUTING	DATE	INITIALS				ROUTING CODE A - APPROPRIATE ACTION C - CONCURRENCE D - DECISION G - GUIDANCE/COMMENT I - INFORMATION O - ORIGINATOR R - REVIEW/RECOMMENDATION S - SIGNATURE																																																																																																																																																																																																																									
INTERGROUP ROUTING	DATE	INITIALS																																																																																																																																																																																																																																			
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">SEQ</th> <th style="width: 5%;">CODE</th> <th style="width: 30%;">ADDRESS</th> <th style="width: 5%;">IN</th> <th style="width: 5%;">OUT</th> <th style="width: 10%;">CONCUR</th> <th style="width: 10%;">NON CONCUR</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td>Commanding Officer</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Executive Officer</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Sergeant Major</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="7" style="background-color: #f2f2f2;">GENERAL STAFF SECTIONS</td> </tr> <tr> <td> </td> <td> </td> <td>S-1/Adjutant</td> <td> </td> <td align="center"><i>8/9</i></td> <td align="center"><i>gic</i></td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>S-1 Chief</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>S-2</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>S-2 Chief</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>S-3</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>S-3 Chief</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>1st Force Recon</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>S-4</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>S-4 Chief</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>S-6</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>S-6 Chief</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="7" style="background-color: #f2f2f2;">SPECIAL STAFF SECTIONS</td> </tr> <tr> <td> </td> <td> </td> <td>HQ's Company Commander</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Career Retention Specialist</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Chaplain</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Disbursing Officer</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Public Affairs Officer</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Staff Judge Advocate</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Postal</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Medical Planner</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>Supply Officer</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>HQ's Commandant</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="7" style="background-color: #f2f2f2;">MSE ORGANIZATIONS</td> </tr> <tr> <td> </td> <td> </td> <td>CO, BLT 2/5</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>CO, HMM-165</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td>CO, CLB-15</td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="7" style="padding: 5px;"> COMMANDING OFFICER'S COMMENTS: </td> </tr> </tbody></table>						SEQ	CODE	ADDRESS	IN	OUT	CONCUR	NON CONCUR			Commanding Officer							Executive Officer							Sergeant Major					GENERAL STAFF SECTIONS									S-1/Adjutant		<i>8/9</i>	<i>gic</i>				S-1 Chief							S-2							S-2 Chief							S-3							S-3 Chief							1 st Force Recon							S-4							S-4 Chief							S-6							S-6 Chief					SPECIAL STAFF SECTIONS									HQ's Company Commander							Career Retention Specialist							Chaplain							Disbursing Officer							Public Affairs Officer							Staff Judge Advocate							Postal							Medical Planner							Supply Officer							HQ's Commandant					MSE ORGANIZATIONS									CO, BLT 2/5							CO, HMM-165							CO, CLB-15					COMMANDING OFFICER'S COMMENTS:						
SEQ	CODE	ADDRESS	IN	OUT	CONCUR	NON CONCUR																																																																																																																																																																																																																															
		Commanding Officer																																																																																																																																																																																																																																			
		Executive Officer																																																																																																																																																																																																																																			
		Sergeant Major																																																																																																																																																																																																																																			
GENERAL STAFF SECTIONS																																																																																																																																																																																																																																					
		S-1/Adjutant		<i>8/9</i>	<i>gic</i>																																																																																																																																																																																																																																
		S-1 Chief																																																																																																																																																																																																																																			
		S-2																																																																																																																																																																																																																																			
		S-2 Chief																																																																																																																																																																																																																																			
		S-3																																																																																																																																																																																																																																			
		S-3 Chief																																																																																																																																																																																																																																			
		1 st Force Recon																																																																																																																																																																																																																																			
		S-4																																																																																																																																																																																																																																			
		S-4 Chief																																																																																																																																																																																																																																			
		S-6																																																																																																																																																																																																																																			
		S-6 Chief																																																																																																																																																																																																																																			
SPECIAL STAFF SECTIONS																																																																																																																																																																																																																																					
		HQ's Company Commander																																																																																																																																																																																																																																			
		Career Retention Specialist																																																																																																																																																																																																																																			
		Chaplain																																																																																																																																																																																																																																			
		Disbursing Officer																																																																																																																																																																																																																																			
		Public Affairs Officer																																																																																																																																																																																																																																			
		Staff Judge Advocate																																																																																																																																																																																																																																			
		Postal																																																																																																																																																																																																																																			
		Medical Planner																																																																																																																																																																																																																																			
		Supply Officer																																																																																																																																																																																																																																			
		HQ's Commandant																																																																																																																																																																																																																																			
MSE ORGANIZATIONS																																																																																																																																																																																																																																					
		CO, BLT 2/5																																																																																																																																																																																																																																			
		CO, HMM-165																																																																																																																																																																																																																																			
		CO, CLB-15																																																																																																																																																																																																																																			
COMMANDING OFFICER'S COMMENTS:																																																																																																																																																																																																																																					

Filed for review.
RLS Maj A

XO

SIGNATURE